

Monday 16<sup>th</sup> July 2022

**Policy and Practice updates for September**

Dear Parents and Carers,

As we move quickly towards the summer break, we wanted to share some useful reminders and also make you aware of some of the changes that will be in place from September.

**Uniform**

We are already seeing advertisements on the television for 'Back to School' and we are aware that a number of parents like to ensure they purchase any new uniform required, in plenty of time for the new school year. With this in mind, please see the reminders and key information from the updated uniform policy before the end of term.

**Reminders:**

- Skirts must be knee length (Our suppliers have a range of widths and lengths available to ensure that this requirement can be met)
- Blazers must be worn with sleeves rolled down
- Single plain stud in each ear, a single flat ring, a single, fine necklace with a cross. No other jewellery is permitted and will be confiscated.
- No body piercings - including clear nose studs

**Updates & Changes:**

- Single chain with a plain metal cross no larger than 2.5cm
- All socks must sit below the knee
- Leather formal shoes - No Trainers – No logos even in same colour as shoe, visible air cushions or perforations – no Nike black trainers (sometimes sold as school shoes)
- No Boots
- Standard length tie with a clear gap between the knot and the school badge

**6<sup>th</sup> form - Formal business attire:**

- Tailored dress, skirt or trousers (no lycra) to be worn with a suit jacket. No bold patterns, colours or designs.
- Trousers skirt to be kept at hip/ waist height.
- Ties for boys (optional for girls).
- No sleeveless or cropped tops, no underwear showing.
- Top to be smart shirts or blouses.



- Shoes - Leather or vegan leather, no trainers, no heels; any foots to be formal and smart workwear (e.g. not Dr Martins)
- Piercings - one stud allowed in each ear.

## Equipment

Students must bring a full set of equipment in September – items below. To help parents the PTA will be providing a pack of the majority of this equipment which can be bought by parents (more details to follow from PTA):

Student pack which can be purchased from PTA will include (or parents can purchase these separately:

- Green pen x2
- Black biro pen x2
- Pencil x2
- Highlighter x1
- Ruler
- Rubber
- Pencil sharpener
- Glue stick
- Board pen
- Board mini rubber
- Child safety scissors
- A5 mini whiteboard
- Right angle set square
- Protractor
- Compass
- Clear document zip wallet to keep the pack in

Not included in PTA but students must also have:

- Scientific calculator
- Coloured pencils
- Highlighter selection
- Pencil case
- Reading book

## Electronic mobile devices



St Michaels operates a 'Gate to Gate' policy. This means that mobile devices should not be removed from bags or used between entering the gate in the morning and leaving the gate at the end of the day. Phones may be used in the car park where pupils may need to contact parents to arrange collection. If a pupil needs to make a call or send a message to parents during the school day, they should go to the office or speak to a member of staff who will arrange for them to do so in a space away from other pupils using the school phone. Electronic devices does not just refer to mobile phones, it *includes Smart watches and exercise trackers such as FitBits*.

Where pupils make the choice to use a mobile device without permission whilst in school, the following sanctions will apply:

| Confiscation          | Collection  |
|-----------------------|---|
| First in a half term  | Collected by pupil at the end of the day          |
| Second in a half term | Collected by a parent the following day           |
| Third in a half term  | Collected by a parent at the end of the Half Term |

## Behaviour Policy

We would like to take this opportunity to say thank you to all our fantastic pupils, who have taken the changes put in place in their stride. This includes the introduction of the new behaviour system; over 13,000 CC's have been given since the new system started this half term, which is over half of the CC's given this academic year, and in a recent survey staff working in the classroom said the new policy has made a positive impact in lessons and around school. Thank you also to parents for all the support over this process, it has been very much appreciated.

Community Credits will be awarded against the PROUD acronym, which we have used this half term, this is the update to it:



As before:  
are not  
expectations  
the Non-  
they will  
which will  
of a 20 minute  
detention the  
Where pupils  
X's in a week,  
will continue  
term, with 2X  
Year 1 hour  
school on  
being a 2 hour  
after school

| I am PROUD to be a St Michael's Pupil |   |
|---------------------------------------|---|
| <b>Prepared</b>                       | <ul style="list-style-type: none"> <li>• Arrive at school and to all lessons on time</li> <li>• Have all necessary books and equipment for the day</li> <li>• Carry your school Journal in your front blazer pocket at all times</li> <li>• Approach all lessons and learning opportunities with a positive, 'can do' attitude</li> </ul>   |
| <b>Respectful</b>                     | <ul style="list-style-type: none"> <li>• Respond to all instructions from staff first time of asking and without question</li> <li>• Make positive choices, even if no one can see</li> <li>• Be polite and respectful in all communication with members of the community</li> <li>• Welcome visitors to the school and demonstrate the best of St Michael's</li> <li>• Show respect when an adult or peer is speaking and do not talk over them</li> </ul> |
| <b>Ownership</b>                      | <ul style="list-style-type: none"> <li>• Willingly take responsibility for your own actions</li> <li>• Move around the school in a calm and quiet manner</li> <li>• Walk at all times inside the building</li> <li>• Observe of 'out of bounds' and zoned areas</li> <li>• Eat only in designated areas and dispose of all litter in a bin</li> </ul>   |
| <b>Understanding</b>                  | <ul style="list-style-type: none"> <li>• Be kind to all members of the community and reflect our Catholic ethos in your actions</li> <li>• Treat every member of the community equally</li> <li>• Be understanding and respectful of different needs, cultures and beliefs</li> <li>• Recognise when someone needs support and offer it willingly</li> </ul>  |
| <b>Dedicated</b>                      | <ul style="list-style-type: none"> <li>• Dress smartly in the correct uniform</li> <li>• Work hard and make the most of every opportunity to challenge yourself</li> <li>• Listen actively and engage positively with your learning</li> <li>• Seek opportunities to be involved in the wider community through community service and extra-curricular activities</li> </ul>  |

Where pupils  
meeting  
as laid out in  
Negotiables,  
receive and X  
carry a sanction  
lunch time  
following day.  
receive multiple  
the sanctions  
as this half  
being a Head of  
detention after  
Friday and 3+ X  
SLT detention  
on Friday.

We hope you have a safe and happy summer, and look forward to seeing all our pupils back at St Michael's in September.

Yours sincerely,

Mrs E Holding  
Senior Assistant Headteacher

