

# PPE EXAM REMINDERS

- **NO** mobile phones, I-Pods, MP3 players, ear buds or any other unauthorised material is allowed in the examination room. If found with any unauthorised item, you **WILL BE DISQUALIFIED** and receive a formal warning.
- No Wrist watches **OF ANY KIND** are allowed in the exam hall.
- You must empty your pockets before entering the exam hall.
- Use **black ballpoint pens only**. Pens that include an eraser are not allowed
- All morning exams start at **8.45am**.
- Afternoon exams start at **1pm or 1.30pm**
- Look at your timetable or check the seating plans for your seat number. They are displayed in the English Block corridors.
- All morning exams start at 8.45am, with registration and briefing **in the amphitheatre at 8:15am (Year 11)**
- If you do not have a morning exam please go to the playground for line up as normal
- Afternoon exams that start at 1.pm, with registration in the amphitheatre at 12.40pm. If your exam starts at 1.30pm you must be lined up by 1.10pm
- Once a morning exam has finished you must go straight to lessons once you have collected your bags (from the designated area or your lockers).
- You must return to your PM lesson at the end of an afternoon exam

- **We DO NOT lend any equipment in the PPEs.**

**YOU** are responsible for bringing the right equipment to your exam.

Standard equipment to bring to **every exam**:

- Black pens (**not gel pens**)
  - Pencil
  - Rubber
  - Ruler
  - Calculator
  - Protractor
  - Pair of compass
- **YOU** are responsible for providing clean copies of any set texts used in your examinations
- ALL items must be in a **clear plastic pencil case**.
- Water is allowed in the exam room in **clear** plastic bottles with no labels. No food or chewing gum is allowed
- You must remember your candidate number – this is displayed on your timetable and on the seating plans.
- Always write your forename, surname and candidate number on all paper used.
- Write your teacher's name on the top of your answer booklet
- Always listen to the instructions read out at the beginning of every exam
- Do not start the exam until you are told to do so.

Failure to follow the exam regulations is  
**malpractice**