

Meet the Team

St. Michael's Catholic School

Primary Phase

2026-2027



Welcome to Year 1:

Staff for this year are:

- 1R Mrs Bater/Mrs Tersteeg
- 1G Miss Lloyd-Rossi

Support staff:

- Mrs Jakubanis
- Mrs Olszewska

Team photos:

1R - Mrs Bater



Working
days:
Monday,
Tuesday and
alternate
Wednesdays.

1R - Mrs Tersteeg



Working
days:
Wednesday,
Thursday
and Friday.

1G – Miss Lloyd-Rossi



Mon-Fri

Support Staff



Mrs Jakubanis

Working in both
classes.



Mrs Olszewska

Working in both
classes.

What is new for 2026-27?

Swimming for Y4 and Y5 continuing.

Continuing to provide extra curricula opportunities across the year (e.g. workshops, theatre production) where we can due to changes in funding.

A change to home learning expectations – more to follow.

Continuing to provide opportunities for self and peer-assessment for children to develop independence and resilient learning skills.

Intervention to support key mathematical skills.

New Religious Education Directory taught in all year groups.

Improved parent engagement opportunities – workshops.

Phased building work to continue. Regular newsletters sent via email.

New finance and money curriculum.

Phased smart phone free roll out begins.

Timetable:

Your Name	Monday	Tuesday	Wednesday	Thursday	Friday
Registration 8.45 – 8.55					
AR/Phonics 8.55 – 9.15	ELS phonics	ELS phonics	ELS phonics	ELS phonics	ELS phonics
Session 1 9.15 – 10.15	English	English	PE	English	English
Assembly 10.15 – 10.35	Collective Worship	Prayer & Praise		KS1 assembly	
Break 10.35–10.55					
Session 2 10.55 – 11.55	Story	Story	Story	Story	Story
Story 11.55–12.10	Maths	Maths	Maths	Maths	Maths
Lunch 12.10 – 13.10					
Registration 13.10 – 13.15					
Session 3 13.15 – 14.15	Science	RE	History/Geography	ICT	RE
Session 4 14.15 – 15.15	Science and Library session alternate weeks	PSHE	Music/Art/DT	Handwriting/guided reading	Golden time
End of Day Collection 15.15 – 15.30					

PE days:

- Our PE lessons are taught by P.E teachers from the secondary phase.

This will be confirmed in September but is likely to be on a Wednesday.

For PE lessons, children will need:

- P.E tops
- Navy shorts
- Tracksuit – plain navy (no labels or colours)
- Trainers for each lesson- no laced trainers please, plimsoles are not needed.
- No earrings allowed at all-please remove them at home
- Additional PE lesson will be taught for one half term per year for each year group. Children will need to be in school PE kit. This will be communicated to parents in good time.

Home learning KS1:

The children will receive home learning activities on Tapestry:

This year **non negotiables!**

Daily:

- Reading and book talk – recorded in reading records.
- Regular phonics practice.
- AR quizzing (when it begins).

Weekly (set every Monday and due the following Monday):

- Numbots
- Spelling practice. **writing sentences in red books uploaded to Tapestry.**
- White Rose Maths weekly Infinity quiz.

Adhoc:

- On occasion, teachers will set topic specific homework or projects to enhance learning in the classroom (3 per year).

Reading and spelling:

Reading:

Builds Strong Brains

- Improves language, vocabulary, and communication skills
- Supports memory, concentration, and critical thinking

Key to School Success

- Children who read regularly achieve better across all subjects
- Reading underpins writing, maths, and problem-solving

Boosts Confidence & Wellbeing

- Expands imagination and empathy
- Helps children understand emotions and the world around them

What You Can Do at Home

- Read with your child every day (even 10 minutes)
- Talk about stories and ask questions
- Make reading enjoyable—books, comics, signs all count.

Reading and spelling contd.:

Spelling:

- English spelling follows patterns (phonics, prefixes, suffixes)
- Not all words are “regular” – some just need to be learned by sight
- Children are taught rules step by step at school, there will be a rule/pattern per week.
- Traditional spelling tests will be replaced by practicing and recalling the rule and pattern of the week in school.
- Where non-regular words are to be learnt – this will be communicated to parents.
- Teachers will communicate the rule/pattern via Tapestry and within half termly newsletters.
- Please note, there will no longer be a set of spellings to learn weekly in the traditional sense.

Assessment and Reporting:



Teachers will continue to assess pupils' understanding in a range of ways – including questioning, feedback, end of topic tests and termly standardised assessments.



Pupil Progress Updates will be sent home at the end of the Advent and Lent Terms.



An End of Year report will be sent home during the Pentecost Term and any statutory data will be reported (e.g. phonics, MTC, KS2)



Attendance reports will be sent home termly.

Attendance:

- We want every child to achieve at least 96% attendance. This equates to no more than 7 days missed across the academic year.
- Why attendance matters?
 - Stronger academic outcomes.
 - Improves wellbeing and confidence.
 - Good attendance can lead to better job prospects and life chances.
 - No loss of learning!

We are here to support you and your child, let us work together to make every day count!

Trips and visits:



We will give you good notice for trips so that payments can be processed in time for your child to attend on ParentMail.



Please complete the annual consent form (MS Form) when they are sent out but a specific consent form for any trip must also be completed.



Please ensure that you keep us updated with any changes to your details – address, phone number, medical etc...

Highlights of Year x:

- Trips & Workshops (TBC)
- Year group assembly- Friday 12th February 2027
- Phonics screening- usually in June
- Nativity assembly at Christmas time- Year 2 lead and we sing.

General routines:



School starts promptly at **8.45am** so please ensure that children are here on time. The gate will open at 8:25am and close at 8:45am.



All children leave at 3:15pm **Please let us know about changes to end-of-day arrangements in writing.**



It is important that you are prompt to collect your children. Teachers often have meetings at the end of the day.



Once you have collected your child, please keep them with you and exit the site as soon as possible to ease congestion.

Building Strong Partnerships: Open Communication & Mutual Respect

We are incredibly grateful for the trust you place in us to educate and care for your children. Our goal is to foster an exceptional learning environment, and a strong partnership with you, our parents, is key to achieving this.

We are always here to listen. Please know that we are always willing to listen to any concerns you may have, no matter how small or big. We encourage open dialogue and believe that by working together, we can best support your child's journey.

Mindful Communication & Mutual Respect: While we welcome open communication, we also ask that all interactions be conducted with mutual respect. We understand that emotions can sometimes run high, especially when it comes to your children. However, we have a **zero-tolerance approach for any form of abusive language or behaviour** towards our staff, whether in person, over the phone, or in written communication.

We believe that by communicating thoughtfully and respectfully, we can maintain the positive and supportive relationships essential for your child's success. Thank you for your understanding and cooperation in creating a respectful and collaborative community.

How we communicate with you

Yearly dates overview
from Mrs Collins
(which you will
receive in the first
week back to school)

Half termly year
group newsletters

Fortnightly letters
from Mrs Collins with
key dates and
information

Letters via Parentmail
(which let you know
about other events,
trips or important
information)

Seeing you in the
playground / by
telephone if anything
has cropped up during
the day

Appointments if
needed

Parents' evenings -
October 2026 and
March 2027.

End of Term
Attainment Reports

How to communicate with us

Teachers are on the playground at the end of the day for informal discussions (afternoons work better than mornings)

Key stage emails. ks1-4701@stmichaelscs.org

Making an appointment, if an issue is likely to need further discussion.

Parents' evenings.

Reporting absence: reporting-absence@stmichaelscs.org

For urgent changes, please telephone the school office.



If you have a query:

Stage 1: Contact the class teacher in the first instance. They are your primary point of contact and are best equipped to address the majority of issues.



Stage 2: If the issue remains unresolved, contact the Head of Key Stage, via the key stage email address. She will work with the class teacher and yourselves to provide further support.



Stage 3: If your query or issue remains unresolved after Stages 1 and 2, it will be escalated to Mrs Maxted, our Deputy Head. She will investigate the issue thoroughly, reviewing all steps already taken to find a resolution.



Stage 4: If, after Stage 3, you remain unhappy with the steps the school has taken, the issue will then be escalated to Mrs Collins. Please note, it is very rare for an issue to reach this stage.



Stage 5: Should the issue remain unresolved after stage 4, a meeting will be arranged with both Mrs Collins and our Executive Headteacher, Mrs Baker, to gain a comprehensive understanding of the outstanding concerns, steps already taken and outcome reached. If, following this meeting, the issue persists, you will then need to initiate a formal complaint by following our established complaints procedure.

We strive to resolve all issues as soon as they arise. While the outcome may not always be a decision you agree with, we ask for your respect as we work together. Our preferred method of communication is a face-to-face meeting or telephone call, as emails can often misconstrue meaning and inadvertently escalate a situation.

Behaviour

Class Charts is used to track positive behaviours for all year groups.

Community credits (positive) are recorded for each child.

Parent Rep:

Each class has a Parent Rep.

The parent rep will be first point of contact for the teacher to communicate with the parents on whole class matters e.g., assemblies, for organising extra help for class trips etc.

This doesn't replace the usual lines communication but will be an additional link which we hope you find useful.

The class rep will have responsibility of sharing information with parents e.g., WhatsApp

Termly parent rep meetings with Mrs Collins and Mrs Maxted, to discuss parental feedback.

If you are interested in becoming a class rep, please let us know.

Uniform

- Some reminders are:
 - Please label **all** items so that anything lost can be returned.
 - No jewellery is permitted other than stud earrings.
 - Haircuts should be a similar length all over.
 - Blue or white hair decorations only and these should not be overly decorative.
 - Proper school shoes only are permitted. Children may not wear trainers. Plain black, leather ankle boots are permitted to be worn in the winter months.

Snacks and lunches



Children will continue to have hot lunches – if requested – in the canteen. Please order lunches for the week through Innovate. The cut-off date for orders is midnight each Saturday.



Any sweets or treats sent in for a child's birthday will be given out at the end of the day to allow parents to check they are suitable.



Children to bring a named water bottle to school. Water is also provided in all classrooms.



You may provide children with a healthy snack in KS2.

Holiday homework

- Please continue to read- the High Wycombe library does a reading challenge every year and the children earn stickers, a certificate and a medal.
- Writing numbers so they are formed correctly and the correct way round.
- Writing sentences using capital letters and full stops, maybe a little diary of any significant events/visits, it does not have to be every day.

Any questions?

- If you have any questions, please email into the Key Stage emails and not through Teams as this is just for the children to access their homework.
- KS1-4701@stmichaelscs.org
- Wishing you all a relaxing and enjoyable summer break.

The logo for St. Michael's Catholic School is a circular emblem. It features a central shield with a blue and white design, possibly representing a religious symbol. The words "ST. MICHAEL'S" are written in a semi-circle at the top, and "CATHOLIC SCHOOL" is written in a semi-circle at the bottom. The entire logo is rendered in a light blue, sketchy style.

We hope to have an enjoyable and
productive year with you and all the
children.

If you have any questions, please do
not hesitate to contact us.