

## UNIQUE LEARNING NUMBERS – PRIVACY NOTICE

All schools have to allocate a Unique Learning Number (ULN) to each pupil in Year 9 and above. The ULN is in addition to the Unique Candidate Identifier (UCI) that is used for exam entries. This is a requirement from the Department for Education (DfE) and the ULN forms part of the census returns that each school has to make to the Department.

The school generates these numbers on behalf of the pupils; however some personal data on each pupil is given to the Education and Skills Funding Agency, who run the Learning Records Service (LRS). The LRS is responsible for issuing ULN information to schools and colleges, as well as providing a Personal Learning Record for all pupils.

The privacy notice below gives some information about how any data supplied by the school will be used:

### PRIVACY NOTICE

The information supplied will be used by the Education and Skills Funding Agency, an executive agency of the Department for Education (DfE), to issue you with a Unique Learner Number (ULN), and to create your Personal Learning Record (PLR). The PLR will be shared with organisations linked to your education and training, including those organisations specified in Regulations made under section 537A of the Education Act.

For more information about how your information is processed and shared refer to the Extended Privacy Notice available on Gov.UK (link below)

All pupils must have a ULN assigned to them in order to sit GCSE/GCE examinations.

If you have any queries on the allocation or generation of ULNs, please contact the Examinations and Data Manager at the school or visit the Learning Records Service website at

[www.gov.uk/education/learning-records-service-lrs](http://www.gov.uk/education/learning-records-service-lrs)

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<https://www.gov.uk/government/publications/lrs-privacy-notices>

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