

YEAR 13 BTEC BUSINESS LEARNING JOURNEY (KS5)

St Michael's Catholic School



University



UNIT 3 – Personal and business Finance – Theory / Exam (25%)

UNIT 8 – Recruitment and Selection Process – Coursework (25%)

Deadline for final submission - May 1

MAY

Unit 1 : COURSEWORK SUBMISSION

Coursework checked, marked, feedback given and grades issued .

UNIT 8 – Recruitment and Selection Process

COURSEWORK:

- Features of a business
- How a business is organized
- Environment in which businesses operate
- Business markets
- Role and contribution of innovation and enterprise to business success

External Examination



C1. Source of Finance

E1. Cash Flow Forecast
E2. Break even Analysis

F1. Statement of Comprehensive income
F2. Statement of financial position
F3. Measuring profitability
F4. Measuring liquidity
F5. Measuring Efficiency
F6. Limitations of Ratios

**Unit 2 (Theory)
Exam Preparation**

JAN

C1. Purpose of Accounting
C2. Types of Income
C3. Types of expenditure

B1. Features of Financial Institutions
B2. Communicating with others
B3. Consumer protection
B4. Information guidance

A1. Functions of Money
A2. Different ways to pay
A3. Current Accounts
A4. Managing Personal Finance

SEP

UNIT 3 - Personal and Business Finance

Department of Business and Computing